

**DELAWARE PROFESSIONAL STANDARDS BOARD
PROFESSIONAL DEVELOPMENT AND ASSOCIATED
COMPENSATION SUBCOMMITTEE**

The Townsend Building
401 Federal Street, Suite 2
Dover, Delaware 19901

Meeting Minutes

June 13, 2017
1:00 P.M.
Cabinet Room, Townsend Building

Members Present: Theresa Bennett, Matt Burrows, James Comegys, Mary Cooke, LouAnn Hudson, Donna Johnson, Alyssa Moore,

Members Absent: Darren Guido, Jon Neubauer, Deb Stevens, Rhonda West

Others Present: Laura Makransky, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant; Nick Hoover, Everett Meredith Middle School

I. Opening

- A. **Call to Order:** Theresa Bennett called the meeting to Order at 1:15 p.m.
- B. **Roll Call**
Rick Lane conducted roll call for the meeting with 7 members present (Bennett, Burrows, Comegys, Cooke, Hudson, Johnson, and Moore).
- C. **Approval of Agenda**
A motion was made by Mary Cooke and seconded by Donna Johnson to approve the June 13, 2017 agenda. *The motion carried* (7 Yes to 0 No's – Bennett, Burrows, Comegys, Cooke, Hudson, Johnson, and Moore).
- D. **Approval of Minutes**
Due to insufficient members present that were in attendance at the May 8, 2017 PDAC Meeting, the minutes were not able to be approved and will be posted in DRAFT format.

II. Presentations

Nick Hoover of Everett Meredith Middle School gave a presentation on their pilot program with micro-credentials this year.

III. Professional Standards Board Update

Rick Lane updated the committee on recent activities of the PSB.

IV. Micro-Credential Review

The PDAC discussed the pilot program presented by Nick Hoover as well as data and feedback from such programs. Theresa Bennett and Alyssa Moore presented information regarding micro-credential procedures in other states and the documentation process for micro-credentials.

V. Regulatory Suggestions Regarding Regulation 1511 as Pertains to Micro-Credentials and Professional Learning

The PDAC discussed potential changes or additions to Regulation 1511 concerning micro-credentials. It was determined that Theresa Bennett and Alyssa Moore would compile suggestions and bring information to the next meeting for approval by the committee before presentation to the full PSB.

VI. Other

- A. The next meeting for the PDAC will be held on Monday July 11, 2017 at 1:00 p.m. in the Cabinet Room of the Townsend Building. A copy of the 2017-2018 PDAC meeting calendar was presented to members at the May meeting for discussion and approval this month. A motion was made by Matt Burrows and seconded by James Comegys to approve the proposed 2017-2018 PDAC meeting calendar. ***The motion carried*** (7 Yes to 0 No's – Bennett, Burrows, Comegys, Cooke, Hudson, Johnson, and Moore).
- B. Theresa Bennett announced last month that she would be stepping down as co-chair of the committee, while she intends to remain as a member of the committee. Theresa Bennett nominated Alyssa Moore as the new co-chair of PDAC. No other nominations were made. A motion was made by James Comegys and seconded by LouAnn Hudson to approve Alyssa Moore as the new Co-chair of the PDAC. ***The motion carried*** (7 Yes to 0 No's – Bennett, Burrows, Comegys, Cooke, Hudson, Johnson, and Moore).

VII. Public Comment

None

VIII. Adjournment

A motion to adjourn was made by LouAnn Hudson and seconded by Mary Cooke. ***The motion carried*** (7 Yes to 0 No's – Bennett, Burrows, Comegys, Cooke, Hudson, Johnson, and Moore). The meeting adjourned at 3:01 p.m.